





CLEAN NEW FOREST

LITTER PICK PACK

INCLUDES :

-  WHAT *CLEAN NEW FOREST* CAN DO TO HELP
-  YOUR GUIDE TO ORGANISING A LITTER PICK
-  LITTER PICK SAFETY CHECKLIST
-  USEFUL CONTACTS

WWW.CLEANNEWFOREST.ORG.UK

What *CLEAN NEW FOREST* can do to help.

If you are an individual, group or business thinking about organising a litter pick here is how *Clean New Forest* can help:

- Connect you to where litter picks are taking place and with other groups to share ideas.
- Connect you to who can help with equipment, take rubbish away and which landowner to contact.
- Promote your group and events
- Offer advice on how to effectively plan a litter pick
- It is recommended that you have appropriate insurance in place
- With Ideas of how to get the message out in conjunction with *Clean New Forest*

Your Guide to Organising a Litter Pick

1. PLAN AHEAD

- Where* Choose a place/area to clean up. Not sure? Just ask. We can connect you to a litter group or help you start one.
- Who* Contact the Land Owner. If you need help please email [Clean New Forest](mailto:CleanNewForest@nfdc.gov.uk).
Equipment (litter pickers, high-viz, bags and collection of rubbish) can currently be arranged with the New Forest District Council. Email wasteandrecycling@nfdc.gov.uk. Contact them before setting the date.
- When* Think about who you would like to join in and when they might be available. Fix a date and start/finish time.

2. TELL US

Please email admin@cleannewforest.org.uk

- Promote* We can add your group to our website, promote your event on social media and ensure you are on our Google map.
- Tips/Advice* Any questions we can help.

3. INVITE OTHERS TO JOIN IN

- Tell* Get the word out! Use Word of Mouth, Social Media, Telephone, Email, "Snail Mail", Community Noticeboards and notify Local Press
Consider making it easy for others to join in - can they just drop in for 10/30 minutes?

4. RISK ASSESSMENT

- Consider* All safety issues and precautions as far as practical should be in place.

Insurance It is recommended you should have appropriate insurance in place.

5. PREPARE FOR THE DAY

Essentials Where to meet, nearest toilet facilities, first aider, first aid kit, antibacterial wipes/hand gel. See below for the *Clean New Forest* litter pick safety checklist. For a copy please email.

6. ON THE DAY

Sign In Have a clipboard with an appropriate sign in sheet which should ensure Data Protection is complied with and also has tick box if people are willing to have their photo taken and used on social media, websites and any press reports. A sample copy can be supplied by *Clean New Forest*

Briefing When ready to start brief all present on the litter pick safety checklist, where to place collected rubbish, who the first aider is, ensure there is sufficient supervision for young/vulnerable volunteers. If a large area is being covered exchange mobile phone numbers.
Divide people into groups of no less than two and provide them with black bag(s), clear recycling bag(s) and litter pickers plus ensure they all have a high-viz
Check all have appropriate clothing (if hot sunscreen), footwear for the weather and terrain,
DO NOT disturb animals or damage plants.
DO take time for a photo opportunity

7. COLLECTION OF RUBBISH

This should be from a pre-arranged location via New Forest District Council. If there are any large, dangerous items they need to pick up notify them immediately so this can be organised. After the event please check the rubbish has been collected.

As an alternative to this collected rubbish could be taken to a local waste recycling centre.

8. PHOTOS AND STATISTICS

Post Use Social Media and local Press where possible. Make use of *Clean New Forest* Twitter and Facebook pages to get the news out. See below

<https://www.facebook.com/cleannewforest/>

<https://twitter.com/cleannewforest>

LITTER PICK SAFETY CHECKLIST

- Avoid direct contact with litter at all times
- Use a litter picker where possible for any glass or metal items
- Do not litter pick when visibility is poor and only pick in daylight hours
- Be aware of your environment. Do not put yourself at risk whilst picking up litter
- Do not pick up items that cannot easily be identified/are clearly hazardous *
- Do not attempt to remove dead or live animals *
- Any needles or drug paraphernalia needs to be left alone *
- Report any fly tipping *
- Rubbish should not be compressed using hands or feet in case of injury
- Avoid contact with the body when carrying plastic bags
- Wear Stout shoes and wear appropriate clothing
- Stay clear of any cliff edges, water, rocks, mud, grass banks
- Do not overfill bin bags and avoid lifting heavy objects
- Follow any local rules or guidelines as well as Clean New Forest's
- Ensure any cuts/abrasions are clean and covered with a waterproof plaster
- Do not litter pick beside/on any 40mph roads. keep on verge of other roads
- Always wear a Hi-Viz vest. Be aware of any vehicle movements

- Do not confront anyone you see littering

* **Contact the Local District Council**